



Agenda

Date: Monday, October 2, 2023 – 6:00pm

Location: Notre Dame Staff Room, 238 Brantwood Park Road, Brantford

Present: Ela Stypa-Jones, Nicole Callander, Erin Quendam, Kristina Corrado, Kelly DeSousa, Amber Jolie, Christine Storoschuk, Meckal Williamson, Emma Wynia, Dakota Grummett, Veronica Oulette, Jodi Decle, Michelle McCallum, Leanne Matthews, Mandy Boomsma.

1. Welcome & Land Acknowledgement

2. Opening Prayer

3. Introductions-A brief go around the table introducing each member at the table with a strength. Welcome to our new members and welcome back to those who have been here before!

4. Parent Council – Committee Appointments

- **Amber Jolie- Chair** – Coordinate meetings, agendas, committee follow-ups, and school/board liaison.
- **Ela Stypa-Jones- Vice Chair** – Assist with coordination of meetings, agendas, committee follow-ups, and school/board liaison.
- **Mandy Boomsma-Secretary** – Take minutes, provide to school for Parent Council webpage.
- **Christine Storoschuk-Finance** – Track expenses/revenues, monthly updates, and lottery applications.
- **Volunteers** – Schedule and coordinate positions for Parent Council projects.
- **Marketing** – Promotion of Parent Council-led projects, and school newsletter content.
- **Social Gatherings** – Subcommittee Chairs
- **Fundraisers** – Subcommittee Chairs

5. Principal's Report

Caring Culture Wellness

We are Called to Love- This is the board theme this year and will be the Catholic Education Week theme.

Spirit wear- Is on school cash online now. Order by **November 20th** and orders will be available before Christmas.

December 20th Christmas social in lieu of a concert this year. There will be a Christmas concert next year.

December 18th will be our Christmas luncheon which will be held in the gymnasium this year. We will need lots of volunteers!

Operational

Still working on processes and procedures but this is normal for the first 6 weeks of school as everyone adjusts to new routines.

A number of new teachers have joined the Notre Dame family! A huge welcome to the newest members of our school community.

Miss Larion got to teach the kindergarten classes STEM today!

Picture Day is happening this week. Only individual photos will be happening this week class pictures will happen on retake day.

The parking lot's new plan is working well! Students are much safer. Thank you to everyone for working towards a safer school ground for all of our students.

Student Achievement

PA day tomorrow October 3rd- The focus for this PA day is setting goals for the upcoming year, data collecting/review, etc.

EQAO results will be shared soon both with the school as a whole as well as with individual students who wrote their tests.

Progress reports will be coming home on November 6th and interviews will be happening **November 16th and 17th**. Interviews will be in person this year again and sign-up will be happening online just like last year.

No French for primary grades continues this year.

Action items-

Pizza Day volunteers are needed every Wednesday from 12:30-2:00 for the second nutrition break. If we do not have the volunteers, we cannot have pizza days. A sign-up sheet was sent around. Please let the parent council know if you are available to help with Pizza Day.

Christmas lunch we will also need lots of volunteers as well!

6. Finance Update-

\$9,889 general account

\$2,000 lotto account *note the lotto account can only be utilized for certain purchases.

Financial commitments- Grad, camp Celtic, breakfast program. Rocks and Rings?

Primary hall has submitted their wish list items- decks of cards for math games, paint brushes, a set or two of vox books, outdoor play equipment (e.g., a bin of balls/toys,

pilons, chalk), craft supplies, math games (e.g., shut the box, pop addition and subtraction, proof), home reading leveled readers.

Wishlist items from the kindergarten group- upgrade the pen with shade, outdoor chalkboard, supplies/toys for mud kitchen and sand box (e.g., cars, pails, shovels etc.), music wall items, storage bin/ shed for those items to be stored in, and manipulatives for the classroom.

Wishlist requests from the Special Education department- Sensory items like bubble tubes.

Action items- Danielle will request that the older grades have their wish lists in before the next meeting as well as a rough estimate on how much the parent council will need to help with Camp Celtic.

7. Council Business

• Education & Wellness

○ Workshops & Guest Speakers

The parent council would like to have Sarah Westbrook come back to speak with the parents but also have her speak with the students. The parent council voted on bringing Sarah back the answer was a unanimous yes.

Parent Council would also like to invite Paul Davis back to speak with the students but it is almost impossible to find an opening in his schedule.

• Social Gatherings

- Pasta & Games Night (**Thursday, November 9, 2023**) voted to move ahead with Pasta and Games Night for November 9th. Leanne will reach out to La Bottega to ensure that they are available. Ela and Veronica will work on the flyer together. Danielle will have the students recheck the games. Nicole will get the paper tablecloth and crayons as well as the water and cookies. Dinner is 6-8 volunteers will be needed between 5:45-8:30.
- Annual School Christmas Lunch (**Monday, December 18, 2023**)
- Shrove Tuesday - Pancake Lunch (**Tuesday, February 13, 2024**)
- Fun Fair (**Tuesday, June 4, 2024**)

• Fundraisers

- Major: TBD
- Minor: Pizza Day Wednesday
- Minor: TBD as it will be a change from the Basket Raffles.

Action Items:

Danielle to find out if there would be an issue with having food trucks at our fun fair due to the tri-ownership of the school.

Danielle to look into booking Sarah Westbrook.

Additional Business

Is the Parent Reaching Out grant running this year? Unsure. We will hear around December.

Can we have a REAL book fair in person? Danielle will ask about this.

Amber would like to draft a survey to communicate with parents and ask questions about things like: how they like to receive information about school events, fundraisers, and council meetings; interest and/or availability in volunteering; any potential barriers to attending meetings, events, or volunteering; and to facilitate communication about and awareness of parent council initiatives. Some different methods were discussed around how to get these surveys out to people. We hope to have parent council tables set up to talk to people in person at events. Amber and Ela will work together to develop a survey.

Can we get Parent Council volunteer shirts? Kelly and Veronica will do some mock-ups for t-shirts. These shirts will need to be paid for by individual volunteers.

Can we have non-sport-related clubs for the students who are not athletically inclined? Danielle mentioned there are some options that are being talked about. Stay tuned for some exciting opportunities in the works.

8. Next Meeting Dates

Oct 24th

Nov 24

Dec 19

Jan 16

Feb 20

March 19

April 16

May 21

June 18

Time: 6:00pm-7:30

Location: Notre Dame Staff Room, 238 Brantwood Park Road, Brantford